

SUMMER INTERN OPPORTUNITY

made possible by
**EXXONMOBIL COMMUNITY
SUMMER JOBS PROGRAM**



Summer Program Assistant **The da Vinci School**

Job Description

In the beginning of this internship, you will directly assist in our early childhood classrooms during the morning hours. The assisting experience will progress from the toddler level to age seven. When you feel ready, you will be given your own class. All of our classes are kept small, and you will be given responsibility for a very manageable number of children. During the afternoons, our special project will involve preparing materials for an environmental education outreach curriculum for our new “green” campus. Creativity & attention to detail required.

What you will learn

This internship will offer you the best possible education: direct experience. You will:

1. see the progression of development from 18 months to age seven
2. be grounded in early childhood teaching techniques
3. with guidance, confidently lead your own classroom of preschool aged children
4. learn the administrative aspects of managing a Summer program
5. receive vital CPR and First Aid training (unless certified)

Qualifications

The internship is designed for a full-time undergraduate with a strong interest in early childhood development. **Potential candidates include degree paths in education, early childhood development, educ. administration, psychology, social work, or speech and language development.**

Hours

8:30 a.m. to 4:30 p.m. Monday to Friday beginning May 30th, 2011. Program runs for 8 weeks, 35 hours/week and pays \$2800.

Contact: Mail or fax a cover letter and resume. Interviews can be conducted over your spring break. All hiring completed on or before April 15, 2011.

Mary Ann Greene, Director
The da Vinci School
10909 Midway Road, Dallas, Texas 75229
(ph) 214.373.9504 (fax) 214.691.4603 (e-mail) mag@davincischool.org
For more information visit: www.davincischool.org